

VA Renovation Submission Checklist

Instructions	
1. Use this form for all VA Renovation Loans 2. Upload the documents into Loan Center	
	Contractor Bid on letterhead signed and dated as independent bid with itemization of labor and materials. <i>Bid must be signed and dated by borrower(s) and contractor</i>
	Bid work to be submitted to Veteran's Information Portal (VIP) upon ordering VA Renovation appraisal
	VA Renovation Loan Forms - Are located on AFR Resource Center under: "FORMS" → then "VA Renovation Loan"
	Appraisal ordered with subject to value
	Complete W9 completed by contractor
	Contractor License
	Contractor Insurance
	Completed Contractor Profile
	Proof of VA Builder Registration
	Homeowner Contractor Agreement completed by contractor with total amount of repairs matched to final bid, and actual completion date listed on page1 <i>All pages signed and dated by contractor and borrower(s)</i>
	Fully executed Rehab Agreement signed and dated by borrower
	Complete VA Renovation Maximum Mortgage Worksheet (VA-MMW)
	Appraiser to add as-is value verbiage on the appraisal in the addendum